

RENTAL INCOME CHECKLIST

1. RENTAL PROPERTY INFORMATION

Did you purchase the property during the year? *[yes/no]*: _____ Partnership *[yes/no]*: _____

Address _____

City/Prov _____ Postal Code _____

Number of units: _____

Income

Rental income _____

Expenses (**provide total expense - do not prorate**)

Personal use percentage _____ %

TOTAL

Advertising	_____
Insurance	_____
Mortgage interest (provide Mortgage statement from lending company)	_____
Repairs and maintenance	_____
Condominium fees	_____
Management and administration fees	_____
Automobile expense (if claim more then one rental property)	_____
Office expenses	_____
Legal, accounting and other professionals fees	_____
Property taxes	_____
Salary, wages and benefits	_____
Travel	_____
Heat	_____
Electricity	_____
Water	_____
Cable TV & Internet (paid by you)	_____
Security	_____
Landscaping/snow removal	_____
Bank charges	_____
Other (provide details)	_____
_____	_____
_____	_____

ALSO INCLUDE:

- Mortgage statement from lending company.
- Statement of adjustment (in the year of purchase or dispose of property).